Attatchment no. 4

SUBJECT/MODULE SYLLABUS*

1.	Subject/module name Proseminar
2.	Discipline archaeology
3.	Lecture language Polish
4.	The entity conducting subject Institute of Archaeology
5.	Subject/module code 22-AR-S1-01-PSe
6.	Type of subject/module *(obligatory or optional)* obligatory
7.	Field of study (specialization)* archaeology
8.	Level of studies *(1st degree*, 2nd degree*, long-cycle master's studies*, name of the Doctoral College*)* 1st degree
9.	Year of studies *(if applicable*) 2nd year
10.	Semester *(winter or summer)* Winter and summer
11.	Form of classes and number of hours (including number of hours of online classes*) seminar 30 hours in 1 semester = 60 hours
12.	Prerequisites in terms of knowledge, skills and social competences for the subject/module Completed course in field research methodology and general archaeology during the first year of studies. Basic knowledge of writing final papers Use of the Polish language to an extent enabling writing a scientific paper
13.	Learning objectives for the subject The aim of the course is to familiarize the student with the principles of creating scientific and promotional works, in particular bachelor's and master's theses. The proseminar is also intended to contribute to the selection of the topics that will be the subject of the bachelor's thesis. The student receives information regarding both the preparation of a text composed of specific parts and a list of literature and references based on applicable standards. The student acquires knowledge about the

	methods of collecting and processing bibliographic data and general knowledge of the resources of professional literature and studies necessary when editing texts, e.g. dictionaries, etc. The student is prepared to independently write a thesis at the end of first-cycle studies.
14.	Program content: Semester I 1. General introduction to the subject: scope, goals and literature, as well as course organization. 2. Choosing a research topic. Research task and experience and the selection of research topics. Determining the scope of research (2 meetings) 3. Selection of literature needed when writing the thesis. Monographs and catalogues 4. Preparatory research: methods of searching and collecting archaeological data 5. Rules for making footnotes in scientific works 6. Language of scientific work 7. The problem of plagiarism and ethics in scientific work 8. Structure of the introduction to scientific work (3 meetings) 9. Basic principles of reviewing scientific works/preparing a short review 10. General rules for preparing scientific texts Semester II 11. Text editing - basic rules and most common mistakes 12. Preparing a catalog for scientific work (2 meetings) 13. Ways of illustrating scientific works and preparing tables 14. Analytical part of the work (2 meetings)

	15. Rules of scientific discussion and Presentation of prepared pro-seminar works (4 meetings) 16. Summary in scientific work	
	Assumed learning outcomes	Appropriate directional symbols learning outcomes
	Has structured methodological knowledge and knowledge of theories used in archaeology and in various directions of archaeological, archaeological-natural and natural research.	K_W03
	Has structured knowledge of prehistoric, historical and ancient archaeology.	K_W04
	Has knowledge of the use of the native language in creating simple scientific and popular science texts	K_W13
	Has elementary knowledge of the forms of scientific discourse while maintaining ethical norms	K_W14
	Has basic skills in: - formulating scientific problems and analyzing them by selecting appropriate research methods and tools, - development and presentation of research results, - solving problems in scientific fields and disciplines relevant to the field of study	K_U02
	Is able to use basic theoretical approaches, research paradigms and concepts appropriate to	K_U04

	the studied discipline and those disciplines from other areas (natural sciences, art sciences, earth sciences) that are an integral part of archaeology or cooperate with it	
	Has the ability to substantively argue using the views of other authors and formulate conclusions	K_U06
	Is able to use basic information technologies, multimedia and Internet resources and process archaeological data through the use of basic computer programs and multimedia devices and techniques	K_U08
	Correctly edits, comments and annotates prepared texts, in accordance with the canons adopted in various fields of historical sciences	K_U12
	Is able to appropriately determine priorities for the implementation of tasks specified by himself or others	K_K03
	Demonstrates independence and independence in thinking, while understanding and respecting the right of other people to do the same	K_K07
	Is able to use basic information technologies, multimedia and Internet resources and process archaeological data through the use of basic computer programs and multimedia devices and techniques	K_U08

15.	Required and recommended literature (sources, studies, textbooks, etc.) 1. Siuda P., Wasylczyk P. 2018. Publikacje naukowe. Praktyczny poradnik dla studentów, doktorantów i nie tylko, Warszawa: PWN. 2. Weiner J. 2009. Technika pisania i prezentowania przyrodniczych prac naukowych. Przewodnik praktyczny, Warszawa: PWN. 3. Wolański A. 2008. Edycja tekstów. Praktyczny poradnik, Warszawa: PWN.
16.	Methods of verifying the assumed learning outcomes: - written work at the end of the semester (semesters I and II) - preparation of an oral presentation regarding the work being carried out - ongoing discussion on progress in prepared works
17.	Conditions and form of passing individual components of the subject/module: - written work at the end of the semester (semesters I and II) - active participation in classes - ongoing preparation for discussions on the issues discussed - reporting on work progress
18.	Student/PhD student workload

the form of carrying out classes by the student*/doctoral student*	the number of hours allocated to carry out a given type of classes
classes (according to the study plan) with the instructor: - seminar	30 x 2 semesters = 60
student/doctoral student's own work (including participation in group work), e.g.: - preparation for classes - reading the indicated literature: - essay	50 80 170
Total number of hours	360
Number of ECTS points (*if required*)	6 x 2 semesters = 12

(T) – implemented in a traditional way
(O) – implemented online

* remove unnecessary